

Name

Ph.D. in Architecture Program

Date

FACULTY ADVISOR CHANGE FORM

The PhD Committee assigns an incoming faculty advisor to assist the student as appropriate with matters pertaining to coursework, degree requirements, selection of the dissertation chair, and completion of annual progress reports on student progress. The faculty advisor will be a member of the Architecture PhD committee. The faculty advisor can serve as either the chair of the examination committee or as dissertation chair but not both. The role of the faculty advisor continues until the formal designation of the dissertation chair once the student has advanced to candidacy. At that point, the dissertation chair replaces the faculty advisor.

The faculty member best suited to assume the role of dissertation chair depends on the student’s proposed dissertation subject area in relation to a faculty member’s expertise, time availability, and the potential for a successful student-teacher relationship that will advance the academic and professional goals of the student. While **in many cases the faculty advisor may continue as the student’s dissertation chair**, in others it may turn out that the most appropriate person for that role shifts as the student refines their dissertation ideas and gets experience working with individual faculty.

If at any point a student feels another faculty member from the department’s PhD faculty would better serve as their faculty advisor, they may make that switch, contingent upon the agreement of that faculty member and the approval of the department head. If a student has concerns about the working relationship with a faculty advisor, s/he should bring this up with the PhD program director, the department head, or another department faculty member.

Faculty Advisor to Dissertation Chair (after Comprehensive Exam)

_____ to _____
Faculty Advisor Name Dissertation Chair Name

Faculty Advisor to Faculty Advisor (signature shows agreement of faculty)

_____ to _____
Current Faculty Advisor signature New Faculty Advisor signature

Architecture Department Head signature approval Date